

# **Board Meeting Summary July 2011**

## **Review of Board effectiveness**

The Senior Independent Director had circulated questionnaires to all members, in order to initiate the review of Board effectiveness. He would use the completed questionnaires as a basis for individual conversations with members. Following these conversations, he would prepare a paper on key issues raised, for discussion at the September Board meeting.

## **Approval of Determinations Panel appointments**

The Board approved the nominations from the Chair of the Determinations Panel for appointment of five new members to the Panel, with immediate effect.

## **TPR risk register – annual Board review**

The Board were updated on the changes that had taken place in TPR's risk register over the past year, since the previous review by all Board members. Discussions included recent changes in approach to the risk register, how the Audit Committee found the detailed material in the schedule valuable for its discussions and proactive work to engage stakeholders so they were aware of successful TPR work. The Board endorsed the approach taken during the past year.

## **Whistleblowing**

The Board were updated and noted with approval the planned project to update TPR's operational approach to whistleblowing. In discussions it was confirmed to members that the project work would be completed in the current financial year.

## **Employer Compliance regime (ECR)**

The Board were updated on contract work and discussed the paper. Members considered the approvals already in place, planned next steps and planned future governance. As a result the Board confirmed that the ECR team should progress towards contract signature, proceeding through the planned governance steps and continue to work with the bidder to achieve the minor improvements identified, subject to the cost of these falling within the specified business case allowance.