

Board Meeting Summary September 2011

Board effectiveness review

The Senior Independent Director summarised the main conclusions from the paper on his review of Board effectiveness. He concluded that in general members appeared content with the way in which the Board operated and its effectiveness. Members discussed the report and agreed the approaches proposed.

Quarterly operational plan update

The Executive Director for Support Operations outlined the quarterly operational plan update report. Aspects covered in discussions included: the dependency of part of TPR's efficiency programme on legislative changes, staff recruitment and collaboration with other regulators on shared services. The Board noted the report.

2011/12 financial forecast

The Executive Director for Support Operations and head of finance outlined expenditure forecasts for the remainder of 2011/12. Members discussed aspects including use of professional services and optimal use of secondments. The Chair supported the drive to achieve as much as feasible within the financial year, recognising the reduced capacity of the organisation as a result of recruitment restrictions, and the Board noted the report.

Facilities Management Services recommendation report

The Board were updated and discussed the paper. The executive director for support operations confirmed that TPR had rationalised the service provision and negotiated some price reductions in the current interim contract, and a further saving in the proposed new contract. The Board approved the new appointment to run from the end of the current facilities management contract.

Employer Compliance Regime (ECR)

The ECR Director outlined the report. He confirmed that all the issues to be resolved prior to contract had been dealt with, and that the various Departmental and Ministerial approvals were now in place. Members discussed the paper, including ongoing work by the ECR team. The Board approved the recommendation that the Chief Executive should sign the contract with TPR's preferred bidder, in line with the scope, commercial structure, contract term and price set out in the papers for the July Board meeting.