

Minimum pension contributions will increase on 6 April 2019

Your details:

Employer name: OrganisationName1
PAYE reference number: PAYE1

The minimum amounts you and your staff pay into your automatic enrolment pension scheme will increase from **6 April 2019**.

How this applies to you

- If you have eligible staff in an automatic enrolment pension scheme you will need to make sure that at least the minimum amount is paid by you and your staff into the scheme.
- If you don't have any staff in an automatic enrolment pension scheme, you don't need to take any further action.

The increase

The table below shows the minimum contributions payable and the date when they must increase:

	Employer minimum contribution	Staff contribution	Total minimum contribution
New rate: 6 April 2019 onwards	3%	5%	8%
Current rate: 6 April 2018 to 5 April 2019	2%	3%	5%

What you need to do

It is your responsibility under the Pensions Act 2008, to make sure the right minimum contributions are being paid for your staff. If you are already paying above the increased amounts, you don't need to take any further action. You should also let your staff know about any increases being applied to their contributions.

[Find out more ›](#)

Your ongoing automatic enrolment duties

Remember, as an employer you have ongoing automatic enrolment duties. You still need to assess anyone who works for you each time you pay them and put them into a pension scheme if they meet the criteria for automatic enrolment, unless your staff have opted out.

[Your ongoing duties ›](#)

Are you helping others with automatic enrolment?

If you have received this email on behalf of OrganisationName1 please make sure they understand how these changes will apply to them and their staff.

Make sure your contact details are correct

It is important that we have the correct contact details for you, so our letters and emails get to the right person. Check your details are correct here.

[Find out more about the increase to minimum contributions ›](#)



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