

## Ongoing actions

Action	Relevant guidance	Your status comments	Complete
<p><b>Make sure you are fully connected</b></p> <p>Ensure that all relevant members in your scheme are connected and take action if not. Maintain your connection as an ongoing requirement to avoid breach of law.</p>	<p><a href="#">Ongoing connection and record-keeping requirements</a></p>		
<p><b>Deliver data improvements</b></p> <p>Any outstanding improvements to your data need to be delivered. Embed controls to maintain the quality of dashboards data on an ongoing basis.</p>	<p><a href="#">Maintaining data quality</a></p>		
<p><b>Maintain effective oversight</b></p> <p>Keep pensions dashboards as a regular agenda item at your board meetings, record key decisions and stay up to date with developments in the regulations, Money and Pensions Service (MaPS) standards and relevant guidance.</p>	<p><a href="#">Ongoing connection and record-keeping requirements</a></p>		

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<p><b>Track progress</b></p> <p>Receive regular reports from your team and suppliers and make sure they are on track to deliver.</p>	<p><a href="#">Overview: your role and legal duties</a></p>		
<p><b>Refine your processes</b></p> <p>Review the effectiveness of your processes in light of testing and improve these where required.</p>	<p><a href="#">Matching people with their pensions</a></p>		
<p><b>Meet your reporting and record-keeping requirements</b></p> <p>Ensure that your providers provide reporting data to MaPS when required and that you receive a copy of these reports for your own purposes. Keep the relevant records and make these available to us on request.</p>	<p><a href="#">Ongoing connection and record-keeping requirements</a></p>		

**Please note:**

If you have been using our original checklist – don't worry. The actions within the original checklist are still relevant. This new checklist is 2 of 2, where we have split pre and post connection actions for greater clarity, paired with some enhanced detail.