Detailed guidance for employers

Appendix A: Summary of automatic enrolment process

This document accompanies:
Detailed guidance no. 5 – Automatic enrolment
Figure 1
Summary of automatic enrolment process

There is nothing to prevent jobholder information and enrolment information being started before automatic enrolment date.

Latest date by which active membership (occupational pension scheme), terms and conditions (personal pension scheme), jobholder information and enrolment information is to be achieved.

Figure 2
Summary of automatic enrolment process with postponement

Latest date by which active membership (occupational pension scheme), terms and conditions (personal pension scheme), jobholder information and enrolment information is to be achieved.
Detailed guide for employers no. 5
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